

Accessing Citrix via Extranet



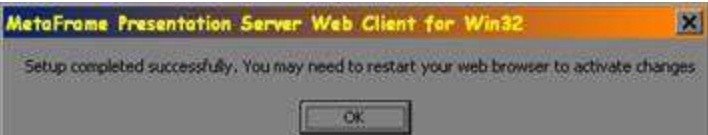
Open up an Internet Explorer and navigate to the following link:

<https://extranet.in.gov>

(You may get a security warning, say **YES**)

Client Installation

<p>Select Citrix, by clicking on the blue link.</p>	
<p>You will need to install the Citrix Client, Select “Download/Install Citrix ICA Client” from the service menu on the right of the page:</p>	
<p>Select “RUN”, after download ends, you may need to select RUN a second time.</p>	

<p>Once Prompted, select YES for Client installation</p>	 <p>A Windows-style dialog box titled "MetaFrame Presentation Server Web Client for Win32". It contains a question mark icon and the text: "This will install MetaFrame Presentation Server Web Client for Win32. Do you wish to continue?". At the bottom are "Yes" and "No" buttons.</p>
<p>Accept the License Agreement</p>	 <p>A dialog box titled "Citrix License Agreement". It contains a scrollable text area with the following text: CITRIX LICENSE AGREEMENT This is a legal agreement ("AGREEMENT") between you, the Licensed User, and Citrix Systems, Inc., or Citrix Systems International GmbH. Your location of receipt of this PRODUCT determines the licensing entity hereunder (the applicable entity is hereinafter referred to as "CITRIX"). Citrix Systems, Inc., a Delaware corporation, markets and supports this product or feature release (both hereinafter "PRODUCT") in the Americas. Citrix Systems International GmbH, a Swiss company wholly owned by Citrix Systems, Inc., markets and supports this PRODUCT in Europe, the Middle East, Africa, Asia, and the Pacific. BY SELECTING "I ACCEPT" BELOW, YOU ARE AGREEING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, SELECT "I DO NOT ACCEPT" BELOW AND DO NOT INSTALL OR USE THE PRODUCT. 1. GRANT OF LICENSE. This PRODUCT contains software that provides services on a computer called a server ("Server Software") and may contain software that allows a computer to access or utilize the services provided by the Server Software ("Client Software"). This PRODUCT is licensed under a concurrent user model. Server Software is activated by user licenses that allow use of the Server Software in increments defined by the license model. At the bottom are "Yes" and "No" buttons. </p>
<p>Acknowledge Installation, and then close & reopen your web browser.</p>	 <p>A dialog box titled "MetaFrame Presentation Server Web Client for Win32". It contains the text: "Setup completed successfully. You may need to restart your web browser to activate changes." At the bottom is an "OK" button.</p>

Accessing Citrix Applications

Navigate to
<https://extranet.in.gov>
, and select the Citrix
Link



Click on “Launch
Citrix Client”

*(You may need to disable,
or allow this site on your
pop-up blocker)*

*(If pop-up blocker is
enabled, you can also
hold down your **CTRL**
key while clicking on the
link, this will allow the
window to pass through.)*



Use your **Citrix** username and password, and then select 'FSSA' as the domain.



Password maintenance

You will be prompted to change your password when you first login and periodically after that.

Passwords must be:

- At least 6 characters
- A combination of letters, symbols, and numbers
- Must not contain your user name
- Must be different than at least the last 12 passwords you have used.

Password changes are only allowed every 15 days. To change your password, click the Key shown in the next illustration.

Once you are logged in, you will see your published applications.

Click on desired application.

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When prompted choose Full Access & to Never Ask Me Again. This will give you access to your C: drive while

connected to the
Citrix applications.

